

# LMS Changes Quick Reference

We've recently upgraded the Safety Services LMS system. While the changes are minimal, you may notice some differences once you login. To avoid confusion, we've highlighted a couple of the changes that you will encounter below.

## Manager Dashboard

In the old manager dashboard, the different menu tabs were labeled "Company Management", "User Management", and "Course Management".



Company management   User management   Course management

In the new manager dashboard, these tabs are labeled "Company", "Users", and "Courses", and have an icon appearing beside the name.

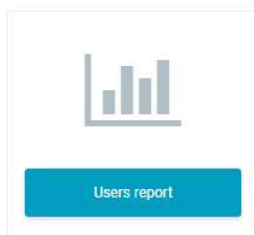


 Companies    Users    Courses

## User Reports

In the old version, the User Reports function was located in a button at the bottom of the User Management tab.

 Manager Reports



In the new version you will access User Reports by clicking the "Edit Users" button from the main "Users" tab, then scrolling all the way to the right, and selecting "User report" from the "User Controls" dropdown menu.

